



# SANTA MARIA HOSTEL, INC.

## Fair Credit Reporting Act Notice and Acknowledgment

### Notice Regarding Background Investigation

#### Important – Please read carefully before signing acknowledgment

In connection with your application for employment or when deciding whether to modify or continue your employment (if you are hired), we may obtain and use an “investigative consumer report” about you from public and private sources. Thus, you may be the subject of such a report which may include, but is not limited to: employment, education, and reference verifications; social security verifications; criminal and civil court records; personal interviews; driving records; and/or any other public records or any other information bearing on your character, general reputation, personal characteristics and trustworthiness. These reports may be obtained at any time after receipt of your authorization and, if you are hired, throughout your employment. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative report.

The Fair Credit Reporting Act gives you specific rights in dealing with consumer reporting agencies. You will be given a summary of these rights together with this document.

By your signature below, you hereby authorize Santa Maria Hostel, Inc. to obtain and use an investigative consumer report about you.

#### Acknowledgment and Authorization

I acknowledge receipt of the Notice regarding background investigation (above) and a Summary of your rights under the Fair Credit Reporting Act (separate document) and certify that I have read and understand both of these documents. I hereby authorize Santa Maria Hostel to obtain investigative consumer reports at any time after receipt of this authorization and, if I am hired, throughout my employment. To this end, I hereby authorize any law enforcement agency, administrator, state or federal agency, institution, information service bureau, employer, or insurance company to furnish any and all background information requested by Santa Maria Hostel, Inc. (SMH), another outside organization acting on behalf of SMH, and/or SMH itself. I agree that a facsimile or photographic copy of this authorization shall be as valid as the original.

Printed Name: \_\_\_\_\_

Driver’s License Number \_\_\_\_\_ State \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_  
Month Day Year

Current Address: \_\_\_\_\_ Apt # \_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Applicant/Employee Signature Date